

## **TOWN OF STOW**

### **Lower Village Sub-Committee**

Minutes of the December 8, 2010, Lower Village Sub-Committee (LVC) Meeting.

Present: Members: Don McPherson, Phil Moseley, Barbara Sipler and Karen Kelleher

Absent: Russ Willis, Lori Clark and Brian Martinson

#### **December 1, 2010 Site Walk**

Don McPherson reported on the December 1, 2010 Site Walk. Don McPherson, Brian Martinson and Phil Moseley were present. Mike Clayton, Supt. of Streets was unable to make it. They determined a proposed footpath on the Town land between Pompositticut Street and Red Acre Road. The proposal is for a stone dust path from the end of the abandoned road (in front of the Shoemaker property) to Red Acre Road. The path will be four feet wide and be located three feet off the fence. Karen Kelleher noted that this proposal should be brought forward to the Planning Board for approval, as the previously approved plan noted that location would be determined by the foot traffic.

They also located the area to install the standard granite post and wood rail fence on the south side of Great Road in front of the Hudson property.

They also chose a site for the gateway sign on the north side of Great Road, just before the east end of the cemetery stone retaining wall. Don McPherson will stake out the area. Karen Kelleher reported that the Planning Board questioned how the LVC determined the location for the fence on the South side of Great Road. One Planning Board member noted concern about interfering with the existing landscaping. It was noted that the Lower Village Committee should advise the property owner of its intention to install the fence. Don McPherson and Phil Moseley said that this was the only location that the fence would fit in within the right-of-way and also the goal was to have the visual impact of locating it across from fencing on the north side and to also tie it into the crosswalk.

Karen Kelleher will forward a letter to the Highway Department advising that the proposed path was staked.

#### **Minutes**

***November 10, 2010 - Barbara Sipler moved to approve minutes of the November 10, 2010 Meeting. The motion was seconded by Phil Moseley and carried by a unanimous vote of four members present (Don McPherson, Phil Moseley, Barbara Sipler and Karen Kelleher)***

#### **Gateway Sign**

Barbara Sipler reported that she contacted Jeff Baker for a quote on the gateway sign. He suggested 8' to 9' long granite posts. Barbara Sipler also noted that the sign should be larger than the sign at the Stow Community Park on Old Bolton Road. Karen Kelleher noted that she recalls Stow Recreation obtained a variance for their sign. Barbara also reported that the Garden Club is willing to fund the sign.

Karen Kelleher reported that the cost for the Stow Community Park sign was \$1,500.00. Once we determine the size of the sign, she will request formal quotes.

#### **Streetscape Specifications**

Member reviewed the revised draft streetscape specifications.

***Barbara Sipler moved to approve the Streetscape Specification Document (Draft 5). The motion was seconded by Phil Moseley and carried by a unanimous vote of four members present (Don McPherson, Phil Moseley, Barbara Sipler and Karen Kelleher)***

### **Permit/Happenings**

Linear Retail – Karen Kelleher reported that the Planning Board discussed the fact that Citizens Bank removed a 16” diameter tree and in response to a notice from the Planning Board that the Tree should not have been removed, they replaced it with a smaller tree. The Planning Board does not think the smaller tree is a fair replacement and is therefore recommending that they install 3 trees to be located along Great Road, between the fence sections, in keeping with the Lower Village Standard Streetscape.

Lower Village Traffic Improvements – Karen Kelleher reported that the Planning Board has contracted with Coler & Colantonio to prepare an existing conditions plan. Phase two of the contract (review preferred alternatives as identified in the FST report) is on hold as the Highway Department was unable to secure funding for their share (funding for the contract was to be split three ways between Planning Board, Board of Selectmen and Highway Department). The Planning Board intends to seek funding for Phase II at the next Annual Town meeting. The Planning Board also intends to request a special article for design funds.

Karen Kelleher also reported that Coler & Colantonio agreed to provide a recommendation as to whether the permanent traffic islands should be install now or if they should be put on hold, pending a master design plan.

### **Adjournment**

The meeting adjourned at 8:45 a.m.

Respectfully submitted,

Karen Kelleher  
Member